

**School Emergency Drills  
Documentation Form**

<u>Type of Drill</u>	<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (5 required)	<input checked="" type="checkbox"/> Standard
<input type="checkbox"/> Tornado Drill (2 required)	<input type="checkbox"/> Class Change
<input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required)	<input type="checkbox"/> Recess
	<input type="checkbox"/> Other Events

Name of reporting school: Kenowa Hills High School

Date of drill: 10/26/22 Time drill was held: 12:37PM (pm/am)

Exact time required to evacuate/shelter/secure: 2 minutes 25 seconds

Total participants: 960

Remarks: \_\_\_\_\_  
\_\_\_\_\_

This report is for emergency drill #5 for school year 2022/2023.

Name of person conducting drill: Charlie O'Dell

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: 

Drill Was **Coordinated** With:

**County/Local Emergency Management Coordinator or designee**  
Name & Title \_\_\_\_\_

AND

**Law Enforcement (county sheriff or chief of police or designee or MSP)**  
Name & Title \_\_\_\_\_

OR

**Fire (fire chief or designee)**  
Name & Title \_\_\_\_\_