



# School Emergency Drills Documentation Form

### Type of Drill

### Time of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lockdown Drill (3 required)

- Standard
- Class Change
- Recess
- Other Events

Name of reporting School:

Kenowa Hills High School

Date of Drill: 3/28/23

Time drill was held: 2:00 PM

Exact time required to evacuate/shelter/secure: 2 min 25 sec

Total participants: 980

Remarks: \_\_\_\_\_

This report is for emergency drill # 9 for school year 22/23.

Name of person conducting the drill: Charlie O'Dell

Title of person conducting the drill: Assistant Principal

Signature of person conducting the drill: Charlie O'Dell

Digitally signed by Charlie O'Dell  
Date: 2023.06.06 07:33:49 -0400

Drill was Coordinated with:

County/Local Emergency Management Coordinator or designee  
Name and Title: \_\_\_\_\_

And

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name and Title: \_\_\_\_\_

Or

Fire (fire chief or designee)  
Name and Title: \_\_\_\_\_