



# Kenowa Hills Public Schools

VALUE. SUPPORT. EMPOWER.

## BOARD OF EDUCATION

### Committee of the Whole Work Session Preliminary Minutes

6:30 p.m., Monday, October 9, 2023

Kenowa Hills Administration Building

2325 Four Mile Road NW, Grand Rapids MI 49544

#### I. Routine Business

- A. A Committee of the Whole Meeting of the Board of Education was called to order at 6:30 pm. at the Kenowa Hills Administration Building, 2325 Four Mile Road NW, Grand Rapids MI.
- B. President Hart opened the meeting with a moment of silence.
- C. Members Present: Courtade, Gustinis, Hart, LaBotz, Roberts, Robinson and Turner are present. Student Representatives Jacob (Jake) Jonker and Ronan Jameyson, Superintendent Hopkins, Assistant Superintendent Dinkelmann, and Director Gilchrist are also present.
- D. Motion by Member Courtade, supported by Member LaBotz, to approve the agenda. **Motion passes 7-0.**

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	Y	__		Hart	Y	__		Roberts	Y	__		Turner	Y	__	
Gustinis	Y	__		LaBotz	Y	__		Robinson	Y	__					

CALL TO ORDER  
MOMENT OF SILENCE  
ROLL CALL  
APPROVE AGENDA

#### II. Recognition and Correspondence

- A. Recognition
  - 1. Welcome new Pathways High School student representative Ronan Jameyson.
- B. Correspondence - None
- C. Board Communication - Members reported on various district events in which they participated during the past couple of weeks.

CORRESPONDENCE  
BOE COMMUNICATION

#### III. Discussion/Information Item

- A. Office of Teaching and Learning
  - 1. 2022-2023 98c "Learning Loss" Intervention Impact
    - a. The Board was presented with outcomes of the "Learning Loss" initiatives funded through 98c during the 2022-2023 school year.
    - b. During the 2023-24 school year, 23g - MI Kids Back on Track supplemental funds will be used to support targeted needs.
  - 2. 2023-24 Tier II Intervention Needs
    - a. 23g funding is based on number of KHPS students not yet proficient on Spring 2023 M-STEP assessments.
    - b. In September, building SI teams analyzed 2023-24 student achievement data to prioritize building requests for intervention support.
    - c. Current focus is the analysis of capacity to support requests in conjunction with building administrators and lead teachers.

OFFICE OF TEACHING & LEARNING

3. KHPS Focus on Science of Reading
  - a. The Science of Reading is built on neurological research explaining brain functions that enable learners to connect sounds and oral language to letters and words (ie. coding) prior to comprehending the meaning of full passages.
  - b. TalentFirst, a local collaboration of businesses, lifts up five points for school districts to take action on to positively impact these outcomes.
  - c. KHPS is committed to and firmly focused on the best practices associated with the Science of Reading.

B. Finance

FINANCE

1. September 2023 Check Register
2. Bond Investment Fund Update
  - a. Interest Income
  - b. Investment Summary
3. Condensed Fund Statement
4. Lift Bus Purchase Recommendation
  - a. Bus 29, is part of the fleet due for replacement and is looking at an engine repair of \$47k and has over 119k miles.
  - b. Costs of new busses have increased significantly and often have lengthy lead times for manufacturing. Purchasing a new lift bus is in the \$150,000 range.
  - c. It is the recommendation that the district purchase a used 2017 International lift bus from Midwest Transit Equipment in that amount of \$64,771 using proceeds from the 2020 Series II Bond Sale.
5. Bus Security Camera Purchase Recommendation
  - a. The Board was presented with a recommendation to take action at the October 23 regular meeting on a purchase of new cameras for the busses.
  - b. The new system is a more secure, cloud based system that offers a great deal more options that allow for safety and reporting.
  - c. The option presented would cover all busses and vans within our current fleet.

C. Superintendent Report

SUPERINTENDENT  
REPORT

1. Fall Count Day Enrollment
  - a. Our unofficial count day total is based on building reporting and is currently at 2,954. The budget is based on 2,966 students.
2. O.K. Conference Realignment
  - a. The motion brought to the Board tonight is to petition the O.K. Conference to allow Kenowa Hills and members the six other districts to withdraw from the conference after the Spring 2023-24 Athletic Season. The seven schools would form a new conference.
  - b. A vote of the O.K. Conference Executive Council is anticipated the week of October 23.
3. West Michigan Teacher Collaborative
  - a. The West Michigan Teacher Collaborative is a new initiative to support roughly 300 existing and aspiring teachers across our region.
  - b. It seeks to remove barriers that prevent individuals becoming educators, the biggest barriers being financial and time constraints.

D. Practice and Competition Fields Study

- a. The Board was presented with a 2024 Bond Scope of Projects Summary.
- b. Also discussed was a possible timeline for Bond Election in May 2024.

FIELDS STUDY

E. 2023 MASB Delegates

- 1. We will need three voting delegates and up to three alternates. Action will take place at the October Regular Board Meeting.
  - a. Delegates must attend the MASB Delegate Meeting on the Thursday evening of the MASB Fall Leadership Conference.

MASB DELEGATE

F. Board Retreat Followup

- 1. Board Operating Norms
  - a. The Board is currently reviewing the Board Norms to vote on at a later date.

RETREAT FOLLOWUP

IV. Public Comment - three attendees provided comments.

PUBLIC COMMENT

*The purpose of this meeting is to conduct Board of Education business. There will typically be no attempt to comment or give answers at this meeting. Audience members who wish to make comments are invited to complete the appropriate form located at the entrance. Each speaker has a maximum of three (3) minutes to address the board. Inquiries requiring a response will be referred to the superintendent in the cases where contact information is provided. We ask all individuals making public comments to follow our board policy. Any person in violation of the policy for disruptive conduct will be asked to leave. Any threats or suggestions of violence will be turned over to law enforcement.*

V. Action Items

ACTION ITEMS

A. Motion by Member Courtade, supported by Member Turner, to approve the Consent Agenda.

CONSENT AGENDA

- 1. September 25, 2023 Regular Meeting Minutes
- 2. September 2023 General Fund expenditures of \$1,289,481.30 through and including checks #81124 through 81375 and payrolls of September 8 and 22, 2023; September School Lunch Fund expenditures of \$157,332.59 through and including checks #11026-11042; Capitol Projects expenditures of \$104,260.50 including checks #1 & 2; 2018 Building and Site Series expenditures of \$991,945.16 including checks #15363 and 15364; 2020 Building and Site Series expenditures of \$995,241.23 through and including checks #9-21; 2020 Series 2 Building Site Series expenditures of \$333,225.00 on check # 7; Activity Check Register expenditures of \$47,095.08 through and including checks #96982-97039. **Motion passes 7-0.**

3. Certified Staff Personnel Report

CERTIFIED STAFF PERSONNEL REPORT

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	Y	___		Hart	Y	___		Roberts	Y	___		Turner	Y	___	
Gustinis	Y	___		LaBotz	Y	___		Robinson	Y	___					

B. Motion by Member LaBotz, supported by Member Courtade, to purchase a used 2017 International Lift Bus from Midwest Transit Equipment in the amount of \$64,771 using proceeds from the 2020 Series II Bond Sale as outline in Report #23-051. **Motion passes 7-**

LIFT BUS PURCHASE #23-051

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	Y	___		Hart	Y	___		Roberts	Y	___		Turner	Y	___	
Gustinis	Y	___		LaBotz	Y	___		Robinson	Y	___					

C. Motion from Member Roberts, supported by Member LaBotz, to petition the O.K. Conference Executive Council to withdraw from O.K. Conference at the end of the 2023-24 Spring Athletic Season in accordance with Article II Section 2C of the O.K. Conference Bylaws. Report #23-052. **Motion passes 7-0.**

O.K. CONFERENCE PETITION TO WITHDRAW #23-052

	Y	N	A		Y	N	A		Y	N	A		Y	N	A
Courtade	Y	___		Hart	Y	___		Roberts	Y	___		Turner	Y	___	
Gustinis	Y	___		LaBotz	Y	___		Robinson	Y	___					

A. Future Meetings

1. 10/13/23 5:00 pm Kenowa Hills Community Night at Kenowa Hills High School
2. 10/18/23 6:00 KIASB Dinner Meeting at Kent Career Tech Center, 1655 East Beltline NE, Grand Rapids
3. 10/23/23 6:30 pm Regular Board of Education Meeting - Pathways High School at the Middle School
4. 11/13/23 6:30 pm Committee of the Whole Meeting - Administration Building
5. 11/27/23 6:30 pm Regular Board of Education Meeting - High School
6. 12/18/23 6:30 pm Regular Board of Education Meeting - Middle School

B. Go-Around

**VII. Adjournment**

- A. Seeing no additional agenda items, President Hart adjourned the meeting at 11:07 p.m.

**FUTURE MEETINGS**

**ADJOURNMENT**

Respectfully submitted,

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Danielle M. S. Roberts, Secretary